



## Tax Team Member | Full-Time | Remote

### EDUCATION & REQUIREMENTS

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Prefer 2 or 4-year degree; work experience may substitute for degree  
Self-directed; able to work independently  
Exceptional organizational skills  
Proficient with Microsoft Office  
Positive attitude and team-oriented

### RESPONSIBILITIES

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Actively participate in company morning zoom meetings  
Engage in quarterly business planning meetings with leadership  
Participate in various company training opportunities  
Assist with completing financial statements  
Prepare personal & corporate tax returns – both federal and state  
Prepare strategic tax planning

### BENEFITS

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Insurance – 100% paid by employer

- Health - BCBS of NE | Gold Plan – for employee
- Dental – Delta Dental Premier – for employee & family
- Vision – Ameritas -for employee & family
- Life - \$50,000 for employee, can purchase for spouse/domestic partner
- STD and LTD – for employee

Vacation –

- Two weeks paid per year
- Three weeks paid per year after five years of employment

Sick Leave – Ten days paid per year

Retirement - Simple IRA with up to 3% employer match

Birthday – two hours regular paid leave